

Comp. No.: 143354
F. No. HCOI28-006500349/3/2024-HCOI
HAJ COMMITTEE OF INDIA
Ministry of Minority Affairs
Government of India
Section: SHI

Haj House, 7-A, M.R.A. Marg
Mumbai-400 001

Date: 11-08-2026

Haj – 2027
07

CIRCULAR

Subject: Selection of State Haj Inspectors for Haj–2027 G (1448 H)

State Haj Inspectors (SHIs) play a pivotal role in assisting Haj pilgrims during their pilgrimage. Deputed from States and Union Territories, they support the Consulate General of India, Jeddah (CGI) in ensuring effective welfare services for pilgrims.

2. The Haj Committee of India (HCOI) hereby invites online applications from eligible permanent government employees, both male and female, for short-term deputation as SHIs for Haj–2027 G (1448 H) in the Kingdom of Saudi Arabia (KSA).

3. The deputation period will be approximately two months during the Haj–2027 operational period (tentatively from 03.04.2027 to 25.06.2027). It shall be treated as duty, and necessary entries shall be made in the service books by the parent departments. During this period, SHIs will continue to draw their salaries and allowances from their parent departments.

4. SHIs shall travel with the pilgrims assigned to them from their respective embarkation points to KSA and back. They will be provided travel arrangements from embarkation point and back, accommodation in Makkah and Madinah, essential transport services within KSA as provided to pilgrims, and a fixed allowance of SAR 3100 only. The HCOI shall bear 50% of the expenditure on SHIs, including the fixed allowance, while the remaining 50% shall be borne by the respective State/UT Haj Committees.

5. Selection of SHIs will be carried out through a structured process involving Computer-based Test (CBT), Interview/Personality Test, and Medical Fitness Test. The eligibility criteria, selection process, tentative timeline, and roles and responsibilities are as follows:

6. Eligibility Criteria

- i. Only Muslim candidates shall be eligible to apply.
- ii. The applicant must be a permanent employee of the Central Government, State Governments, Central Armed Police Forces (CAPFs)/Paramilitary Forces, Autonomous Bodies, or Public Sector Undertakings (PSUs) under the Central or State Governments. *Employees holding Group 'A' / Class I posts in the Central Government (i.e. posts with Entry Pay Level-10 and above under the 7th Central Pay Commission), or equivalent posts in the State Governments, shall not be eligible.*
- iii. The applicant must hold a **Graduate degree** from a recognized institution.
- iv. The applicant must be aged **below 50 years** on the start date of application.



- v. The applicant must possess an Indian International Passport valid at least up to 31.12.2027.
- vi. The applicant must have proficiency in English, Urdu, Hindi, and/or local language. Preference shall be given to candidates knowing Arabic language also.
- vii. The applicant must be physically and mentally fit, computer literate, and conversant with the Haj Suvidha App.
- viii. The applicant must have adequate knowledge of Haj rituals and logistics and the ability to effectively address and guide large gatherings.
- ix. The applicant must not have served as an SHI / Khadim-ul-Hujjaj three times or more during their career.
- x. Candidates against whom adverse comments have been received from CGI, Jeddah, Haj Committee of India and State Haj Committees during their past deployment on Haj duty as Khadim-ul-Hujjaj/SHI or deputationist in KSA will not be eligible.

7. **Selection Process**

- i. Around **908** candidates shall be selected in the ratio of 01 SHI for every 135 pilgrims. The State/UT-wise allocation of SHIs will depend on number of pilgrims proceeding for Haj from the respective State/UT.
- ii. 25% of the seats shall be reserved for SHIs / Haj deputationists who have demonstrated exemplary performance during the past five Haj seasons.
- iii. 20% of the seats shall be reserved for candidates who have performed Haj in the last five years.
- iv. 5% of the seats shall be reserved for permanent employees of State/UT Haj Committees and Waqf Boards, subject to fulfilment of eligibility criteria.
- v. 50% of the seats shall be open to all eligible candidates.
- vi. As pilgrims under the Lady Without Mehram (LWM) category are required to be assigned only to female SHIs, the corresponding number of SHI seats shall be reserved for eligible female candidates.
- vii. Interested candidates should check their eligibility and apply online on the HCoI website <https://hajcommittee.gov.in> and upload the requisite documents. No offline application will be accepted.
- viii. Candidates shall submit for SHI seats of the State/UT where they are serving, irrespective of their State/UT of domicile or permanent residence.
- ix. Candidates must upload a **No Objection Certificate (NOC)** from the employer/cadre controlling authority (as per the format available at **Annexure-I**). In case NOC is not issued at the time of application, candidates must upload an Undertaking (format at **Annexure-II**) to submit it at the time of interview.
- x. Selection will be made on merit, to be determined from the combined score of the CBT (170 marks, format and syllabus at **Annexure-III**), and the Interview/Personality Test (30 marks, parameters at **Annexure-IV**). However, candidates must secure a minimum of 50% marks separately in both CBT and Interview to qualify. Besides, all CBT-qualified candidates will be required to undergo and qualify the Medical Fitness Test (proforma at **Annexure-V**).



- xi. SHIs who are found neglecting their assigned duties shall be liable to be deported summarily. Waitlisted candidates shall be selected against vacancies arising due to cancellation, premature repatriation, etc.

8. **Timeline**

Particulars	Date / Duration
Start Date for Online Application	13.08.2026 onwards
End Date for Online Application	27.08.2026
Computer Based Test (CBT)	06.09.2026
Interview of Qualified Candidates	08–16.09.2026
Medical Fitness Test	08–16.09.2026
Two-day Training in Mumbai	Tentatively Second Week of October
Duration of Deputation to KSA	Approximately two months during 03.04.2027 and 25.06.2027

9. **Duties, Responsibilities & Code of Conduct for SHIs**

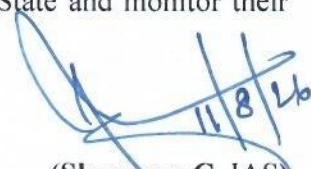
- i. Attendance at the training programme organized by HCoI is **compulsory**; failure will result in cancellation of selection.
- ii. Applicants must be vaccinated as per the Health Guidelines issued by the Kingdom of Saudi Arabia (KSA).
- iii. SHIs shall travel **with** pilgrims from their respective State/UT in both outbound and inbound flights; separate travel shall not be permitted.
- iv. No family member is permitted to accompany an SHI on the pilgrimage.
- v. On arrival in KSA, SHIs must report to the SHI Desk at IHPO (Makkah/Madinah) and follow CGI instructions.
- vi. SHIs must have no connection with any Saudi Tawafa Establishment (Mu'allim).
- vii. SHIs must assist and guide pilgrims throughout their journey and stay in KSA, update their knowledge on Haj logistics, and remain accessible at embarkation points.
- viii. SHIs must maintain continuous contact with assigned pilgrims, recording details in their Register and Haj Suvidha App.
- ix. SHIs must perform their duties with full commitment. Those found underperforming, abandoning pilgrims, switching off mobile, or against whom adverse feedback is received shall be immediately recalled, repatriated, blacklisted from future Haj duties, and reported to their parent departments for disciplinary action.
- x. In case of issues with Mu'allims, SHIs must intervene tactfully. If unresolved, a written complaint with full pilgrim details should be escalated to CGI, either physically or via Haj Suvidha App.
- xi. In dealing with Mu'allims, SHI has to be cautious about using harsh words or speaking unparliamentary language or mounting pressure as it might result in difficulties to the pilgrims as a whole.



- xii. Before returning to India, each SHI must submit a report along with the Pilgrim Register to CGI, detailing difficulties faced and services rendered.

10. Role & Responsibilities of State/UT Haj Committees

- i. Scrutinize candidate applications, assess eligibility as per prescribed criteria, and prepare a verification report for each applicant in the format at **Annexure-VI**. Upload the reports on the HCoI portal and submit consolidated lists of eligible and ineligible candidates, along with individual reports, within the timeline specified by HCoI.
- ii. Extend necessary support, as and when required, to HCoI for the conduct of selection process and CBT.
- iii. Conduct interviews of candidates qualified through CBT, in consultation with HCoI and as per the provisions of **Annexure-IV**, and submit the scores to HCoI within the stipulated timeline. In case any SHC fails to complete this process within the prescribed timeline, HCoI may finalize the selection of SHIs on the basis of CBT scores alone.
- iv. SHCs shall provide each SHI with a regional language translation of duties/responsibilities for guidance and compliance.
- v. Ensure constant communication with SHIs of respective State and monitor their performance.


(Shanavas C, IAS)
Chief Executive Officer

Encl.: Annexures I to VI.

Copy to:

1. All Principal Secretaries/Secretaries, Departments of Minority Affairs/Home Affairs of all States and Union Territories.
2. The Secretary, Department of Defence Production, Ministry of Defence, New Delhi.
3. The Chairman/Secretary, Railway Board, New Delhi.
4. The Joint Secretary (Haj), Ministry of Minority Affairs, New Delhi.
5. The Director (Haj), Ministry of Minority Affairs, Government of India, New Delhi.
6. The Consul General of India, Consulate General of India, Jeddah.
7. All Executive Officers, State/UT Haj Committees.
8. All Deputy Chief Executive Officers & Superintendents, Haj Committee of India.
9. PS/CEO Secretariat, Haj Committee of India, Mumbai.
10. In-charge, Computer Section, Haj Committee of India, Mumbai – for uploading on the HCoI website.

NO OBJECTION CERTIFICATE (NOC)

(To be issued by the Cadre Controlling Authority / Employer)

This is to certify that Shri / Smt. _____, whose date of birth as per records is _____, is presently holding the post of _____, Class _____, in the pay scale of _____ with Pay Matrix Level _____.

2. He / She is a permanent employee of this office/organization (Office Name & Address: _____) since _____ (Date of Joining) and is allotted GPF No. _____ / PRAN No. _____.

3. It is further certified that Shri / Smt. _____ is a [☒] (Central/ State Government / Public Sector Undertaking / Statutory Body) employee and fulfills the eligibility criteria for deputation as State Haj Inspector (SHI) as laid down in Circular No. 07 dated 11.08.2026 issued by the Haj Committee of India, Mumbai.

4. The Department / Organization has no objection to his/her temporary deputation to the Consulate General of India, Jeddah (Saudi Arabia) as State Haj Inspector for Haj-2027 for approximately two months, during 03.04.2027 and 25.06.2027.

5. I understand that the period of deputation as SHI shall be treated as duty period, and necessary entries shall be made by the parent department in the service records of the official. The official shall continue to draw his/her usual salary and allowances from the parent department during this period.

6. It is certified that no disciplinary / vigilance case is pending or contemplated against him/her.

7. In the event of his/her temporary deputation to the post of State Haj Inspector, he/she will be relieved at least 04 days before the scheduled departure from India.

Seal & Signature of Cadre Controlling Authority / Employer

(with Name, Designation, Mobile Number, E-mail, and Office Stamp)

Name: _____

Designation: _____

Office Address: _____

Mobile Number: _____

Email ID: _____

ANNEXURE-II

UNDERTAKING FOR SUBMISSION OF NOC FROM EMPLOYER

(To be uploaded by the Candidate in case NOC from Employer is pending)

I, Shri / Smt. _____, son / daughter of Shri / Smt. _____, presently employed as _____ in _____ (Name of Department / Organization), hereby solemnly affirm and undertake as under:

1. That I am applying for selection as **State Haj Inspector for Haj-2027 G (1448 H)** under the provisions of the Circular No. 07 dated 11.08.2026 issued by the Haj Committee of India, Mumbai.
 2. That I am a permanent employee of _____ (Name of Department / Organization), holding the post of _____, in the pay scale _____ / Pay Matrix Level _____.
 3. That I have read and understood all the terms and conditions and eligibility criteria prescribed for selection as a State Haj Inspector (SHI) for Haj-2027 (1448 AH), and hereby declare that I fulfil all the prescribed eligibility conditions in all respects. I understand that my candidature/selection is liable to be cancelled if any declaration made by me is found to be false or if I am found ineligible at any stage.
 4. That I am submitting my application **without the No Objection Certificate (NOC)** from my Cadre Controlling Authority / Employer, as the same could not be obtained at this point of time.
 5. I undertake to submit the **duly signed NOC** from my Cadre Controlling Authority / Employer in the prescribed format at the time of interview, failing which my candidature is liable to be cancelled without any further notice.
 6. I further undertake that I will not claim any right to deputation as State Haj Inspector unless the NOC is duly submitted and accepted by the Haj Committee of India.
2. I hereby declare that the above statements are true to the best of my knowledge and belief, and I understand that furnishing false information or suppressing facts will render me liable for cancellation of candidature and any other action deemed appropriate.

Place: _____

Date: _____

(Signature of the Candidate)

Name: _____

Designation: _____

Department / Organization: _____

GPF / PRAN No: _____

Mobile: _____

E-mail: _____

CBT FORMAT AND SYLLABUS FOR SELECTION OF SHIs

A. CBT Format

- A.1. The computer-based test shall carry 170 marks with 60 multiple choice questions of two types: (a) 35 fact-based; and (b) 25 situation/case scenario-based. The test duration shall be 120 minutes.
- A.2. Fact-based questions shall carry a total of 70 marks. Each question shall have one correct answer and three incorrect options. Each correct answer shall be awarded 2 marks, while an incorrect answer shall carry a penalty of 0.5 mark, representing 25% negative marking. No marks shall be awarded for unattempted questions.
- A.3. Scenario-based questions shall carry a total of 100 marks. Each question shall have four response options, none of which may be entirely incorrect. The most appropriate response shall be awarded 4 marks, while the remaining responses shall attract negative marks of 0.5, 1 or 2, depending on the degree of their inappropriateness to the scenario.

B. Syllabus for CBT: The test syllabus for State Haj Inspectors will mainly cover the following aspects:

- B.1. **Introduction to Haj & Islamic Practices:** Significance of Haj, rituals and code of conduct for pilgrims.
- B.2. **Responsibilities of Haj Inspectors**
- **Safety & Security:** Ensuring pilgrim safety, crowd control, emergency procedures.
 - **Logistics:** Transport, accommodation and essential services monitoring.
- B.3. **Health & Safety**
- **First Aid & Medical Emergencies:** Basic first aid, common health issues, disease control.
 - **Welfare:** Mental health support for pilgrims.
- B.4. **Technology & Communication**
- **Technology Use:** GPS, digital tracking, online registration, and data management.
 - **Digital Literacy:** Proficiency in using smartphones, Haj Suvidha App; Knowledge of MS Office tools: Word, Excel, and PowerPoint.
 - **Communication Skills:** Effective interaction with pilgrims, emergency communication protocols.
- B.5. **Cultural Sensitivity & Pilgrim Interaction**
- **Interpersonal Skills:** Empathy, conflict resolution, managing expectations.
 - **Cultural Awareness:** Understanding diverse pilgrim needs.
- B.6. **Administrative Skills**
- **Documentation:** Accurate reporting of incidents, health, and logistics.
 - **Compliance:** Ensuring adherence to regulations and audits.
- B.7. **Professional Ethics & Integrity**
- **Ethics:** Transparency, preventing corruption, and ensuring accountability.
- B.8. **Case Studies & Scenarios**
- **Crisis Scenarios:** Managing illness outbreaks, crowd surges, emergencies (e.g., medical, logistical, or procedural)
 - **Conflict Resolution:** Resolving pilgrim complaints and misunderstandings.

ANNEXURE-IV

INTERVIEW / PERSONALITY TEST PARAMETERS FOR SELECTION OF SHIs

The interview/personality test with maximum 30 marks shall assess the candidates on the following parameters:

Parameter	Score (01-06)
Scenario & Crisis Management <i>Assess responses to real-life scenarios and unexpected challenges during Haj operations.</i>	
Communication & Interpersonal Skills <i>Evaluate clarity in communication, active listening, and empathy in interactions with pilgrims and colleagues.</i>	
Professionalism, Presentation & Ethics <i>Review personal grooming, overall demeanor, presentation clarity, and adherence to ethical standards.</i>	
Adaptability & Stress Handling <i>Determine the ability to adjust to changing situations and perform effectively under pressure.</i>	
Teamwork, Leadership & Initiative <i>Examine the capacity for collaboration, leadership potential, and proactive decision-making in team settings.</i>	
Total Score	___ / 30

Note:

1. Candidates must obtain a minimum of 15 out of 30 marks in the interview/personality test to qualify for final selection as SHI.
2. The interview panel may award marks below this cut-off to no more than 10% of the candidates appearing for the interview in a given State/UT. For candidates scoring below the cut-off of 15 marks, respective SHCs must provide detailed justifications and supporting documentary evidence for review by the HCoI. The HCoI shall at its discretion, review the marks awarded in the interview and re-award marks qualifying/disqualifying a candidate with/without conducting a re-interview. The decision of the HCoI shall be final, and the final merit list will be published only after this review.
3. Candidates having ability to speak Arabic language should be awarded 3 additional marks under the parameter "Communication & Interpersonal Skills", subject to the overall ceiling of 6 marks under this parameter.

ANNEXURE-V**SELF DECLARATION TO BE FILLED BY APPLICANT FOR
STATE HAJ INSPECTOR****1. PERSONAL PARTICULARS**

1. Name: _____
2. Date of Birth: _____
3. Gender: _____
4. ID No.: _____
5. Complete Address: _____
6. Contact No.: _____
7. Blood Group: _____

Photograph
Paste your recent
passport size
colored photo
having a white
background
(Size: 3.5 x 3.5 cm)

2. SELF DECLARATION

S. No.	Self-Declaration to be filled by the Applicant	Please Tick
1.	Do you suffer from epilepsy or from sudden attacks of loss of consciousness or giddiness from any cause?	Yes / No
2.	Are you suffering from defect of vision?	Yes / No
3.	Have you ever undergone any surgical procedure, if yes, please mention:	Yes / No
4.	Have you ever been diagnosed with?	Yes / No
4.1	Tuberculosis (TB)	Yes / No
4.2	COPD (Asthma/Bronchitis/Emphysema, etc.)	Yes / No
4.3	Hypertension (BP)	Yes / No
4.4	Diabetes Mellitus	Yes / No
4.5	Heart related illness/ coronary artery disease (CAD)	Yes / No
4.6	Kidney Disease	Yes / No
4.7	Liver Disease	Yes / No
4.8	Cancer	Yes / No
4.9	Bleeding Disorder	Yes / No
4.10	Mental health related disorder	Yes / No
4.11	Rheumatism	
5.	Pregnancy/Last Menstrual Period (DD/MM/YYYY)	Yes / No
6.	History of Allergy (if any), details, if yes.	Yes / No

Self-Declaration for Medical Certificate by Applicant for State Haj Inspector

I S/D/W/ of hereby declare that the above-mentioned information is true to the best of my knowledge and my application may be cancelled if it is found incorrect/false at a later date.

Signature/Thumb Impression of the Applicant

MEDICAL EXAMINATION PROFORMA FOR STATE HAJ INSPECTOR

Medical Examination (to be filled by doctor)	
Any Medical Complaints:	
General Examination	Systemic Examination
	Nervous System
Pallor	Cardio Vascular System
Icterus	Respiratory System
Pulse Rate	Abdomen
Temperature	Locomotor System
Respiratory Rate	Vision
Blood Pressure	Hearing
Pregnancy (Yes/No)	Any other significant findings:
If Pregnant LMP (pregnant ladies above 28 weeks of pregnancy at the starting date of journey may not be permitted as per the guidelines)	

Investigation findings:

CBC, Fasting HbA1c, R/E of Urine, X-ray Chest (PA View) & ECG _____

_____ any other if needed _____

Remarks: _____

Certification: I/We have carefully examined the Candidate and certify that he/she is physically and mentally **fit/not fit** to travel to Saudi Arabia and perform field Haj duties.

 Name of Medical Superintendent/
 Dy./Asst. Medical Superintendent /
 Dean of Govt. Medical College/
 District Medical Officer (in Capital)

 Signature & Stamp of Medical Superintendent/
 Dy./Asst. Medical Superintendent / Dean of
 Govt. Medical College / District Medical Officer
 Registration No. of Signatory: _____

Dated: _____

Signature/Thumb Impression of the Applicant

ANNEXURE-VI**ELIGIBILITY REPORT BY EXECUTIVE OFFICER, SHC***(For Verification of Eligibility of Applicant for Selection as State Haj Inspector – Haj-2027)*

1. Name of Candidate: _____

2. Application No.: _____

**ELIGIBLE /
INELIGIBLE***(strike out whichever is not applicable)*

Sl. No.	Eligibility Criteria	Yes / No / Remarks
1	Permanent employee of Central/State Government / Paramilitary Force / Autonomous Body / PSU (excluding Group 'A' / Class-I or equivalent).	☐ Yes ☐ No Remarks: _____
2	Graduate degree (or equivalent) from a recognized institution.	☐ Yes ☐ No Remarks: _____
3	Age below 50 years as on the start date of online application.	☐ Yes ☐ No Remarks: _____
4	Holds valid Indian International Passport, valid at least up to 31.12.2027.	☐ Yes ☐ No Remarks: _____
5	Has uploaded NOC from Employer / Undertaking by her/himself	☐ Yes ☐ No Remarks: _____
6	Has not served as SHI / Khadim-ul-Hujjaj 3 times or more in career.	☐ Yes ☐ No Remarks: _____
7	Has demonstrated exemplary performance as SHI / Haj deputationist during the past five years.	☐ Yes ☐ No Remarks: _____
8	Has performed Haj during the past five years.	☐ Yes ☐ No Remarks: _____
9	Is a permanent employee of State/UT Haj Committee / Waqf Board	☐ Yes ☐ No Remarks: _____

Declaration by EO, SHC:

I hereby certify that the entries and documents submitted by the applicant have been verified against the prescribed eligibility criteria for State Haj Inspector – Haj-2027 G (1448 H).

2. The candidate has been found [☒] **Eligible** / [☐] **Ineligible** (strike out whichever is not applicable).

3. Supporting documents have been checked and found in order.

4. I take full responsibility for the accuracy of the verification carried out by this State/UT Haj Committee.

Place: _____

Date: _____

Signature of Executive Officer

Name: _____

State/UT Haj Committee: _____

Seal / Stamp of Office: _____